

**Blairstown Public Library Board of Trustees Meeting**

**Tuesday, December 4<sup>th</sup>, 2018**

The regular meeting of the Blairstown Public Library Board of Trustees was held on Tuesday, December 4<sup>th</sup>, 2018, at 6:00 pm.

Members present: Carrie Smith, Therese Elliff, Jodi Ballard, Kandee Flowers, Mike Crow, Molly Rach, and Anthony Miller. Absent: Lori Oberreuter

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Ballard and seconded by Crow. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes was made by Ballard and seconded by Elliff. Motion passed.
- D. Treasurer's Report
  - a. Approval of Bills: A motion to approve the bills was made by Ballard and seconded by Crow. Motion passed.
  - b. Budget Review: Rach reviewed the budget with the Board.
- E. Public Participation: None
- F. Library Circulation Report: Rach reviewed the circulation report with the Board.
- G. Pending Library Legislation: ILA gave a website to track bills.
- H. Old Business
  - a. Iowa Offset Program: We have to have the SS#'s of the people who owe library fines. We could go through the Sheriff's department.
- I. New Business
  - a. Holiday Celebration- Sunday December 16<sup>th</sup> 2-4pm. Santa, photo booth, and craft. Games and toys in gym by the Rec. Board.
  - b. Library Card Application process- Rach would like to get actual paper applications. And take SS#'s or drivers license #'s. Will revisit in January.
  - c. Summer Reading Program 2019- June is out to do anything. May do a couple weeks in July. We could start reading in June, but have the programs in July.
  - d. Review Strategic Plan process- Board reviewed the plan. Motion to accept the updates was made by Ballard and seconded by Elliff.
- J. Director's Report: Updating website- Rach is revamping resources page. December programs-Building with Mr. Brandon on Fridays, Christmas program on Dec. 16<sup>th</sup>, Wed. the 26<sup>th</sup>- Building boats with straws, Thurs. the 27<sup>th</sup>-Movie day-Incredibles 2, Friday the 28<sup>th</sup>-Mr Brandon will make slime!

Vice President, Kandee Flowers

The Board approved of the following incentives for Molly-\$300, Teri-\$175, Brandon-\$25, and Martha-\$25