

Blairstown Public Library Board of Trustees Meeting Tuesday, July 6, 2021

The regular meeting of the Blairstown Public Library Board of Trustees was held on July 6, 2021, at 6:00 pm. Members present: Therese Elliff, Carrie Smith, Kandee Kaiser, Mike Crow, Adam Colbert and Library Director Molly Rach

Absent: Anthony Miller and Jodi Ballard

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Crow and seconded by Elliff. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes from the June 2021 meeting was made by Colber and seconded by Crow. Motion passed.
- D. Treasurer's Report
- E. Approval of Bills: A motion to approve the bills was made by Elliff and seconded by Colbert. Motion passed.
- F. Budget Review: Rach reviewed the budget with the Board.
- G. Public Participation: None
- H. Library Circulation Report: Rach reviewed the circulation report with the Board
- I. Pending Library Legislation
- J. Library Trustee Training
 - a. Rach reviewed Chapter 6 of the 2021 Library Trustees Handbook
- K. Old Business
 - a. State Library Digital Offerings: Rach has not yet received a date on when the new services will be available or what the cost for them will be yet.
- L. New Business
 - a. Staff Wages: Rach shared statistics with the board that included hourly rates Benton County library directors and staff, as well as programming numbers. City Council is looking at all city staff wages in comparison to other similar sized communities. Rach has also given the same statistics to the city for next council meeting. Discussion continued around wages for library director and staff. The board decided to give Rach a \$2.00 per hour raise for this year and reevaluate next year. Motion to approve the raise was made by Colbert and seconded by Crow. Motion passed.
 - b. Director Schedule: Rach shared that she has been given additional hours at her other job and so her hours would be changing at the end of August.
 - c. Re-Accreditation in 2022: The library is again up for accreditation in February 2022. Rach will be working on meeting the necessary standards for the library to hold the Tier 3 accreditation.
 - i. Review of Collection Development Policy and Reconsideration of Materials Forms: Rach and the board reviewed the policy and form. Rach highlighted some of the new language added to the policy. A motion was made by Elliff to approve the updated policy and form, seconded by Kaiser. Motion passed.
 - d. Sauerkraut Days Float: It was decided to do a float again this year for Sauerkraut Days. The library will use the summer reading theme "Reading Colors Your World."

- e. BBQ Dinner Fundraiser Dates: Rach looked at the Hawkeye Football schedule and determined that Saturday, September 18th would be a good date because it is an afternoon game. Rach also recommended using Willie Ray's BBQ out of Cedar Rapids for the meat this year since BoHunk BBQ was no longer available. Rach also recommended using Shelly's Sweets from Newhall again for the cookies. Discussion about format for the meal this year included staying with curbside pickup, but no pre-orders or special orders this year. Rach will check with local stores about donations for the meal and Smith will fill out a request form with Thrivent to get a gift card to help with purchasing items for the meal.
- M. Director's Report: Summer Reading Programs are going well, we've been averaging about 11-15 kids per program this year. It's been fun having kids back in the library for summer. Brandon will be on vacation from July 29th-August 9th. Molly will be on vacation from August 12th-August 22nd.

Respectfully submitted,
Molly Rach