**Blairstown Public Library Board of Trustees Meeting**

**Tuesday, March 8, 2016**

The regular meeting of the Blairstown Public Library Board of Trustees was held on Tuesday, March 8, 2016, at 6:00 p.m.

Members present: Anthony Miller, Beth Kimm, Kandee Flowers, Carrie Smith, Butch Akery, Molly Rach, and Lori Oberreuter. Absent: Steve Walter

1. Call to Order: The meeting was called to order by President Smith.
2. Agenda Approval: A motion to approve the agenda was made by Kimm and seconded by Akery. Motion passed.
3. Minutes of Previous Meeting: A motion to approve the agenda was by Flowers and seconded by Kimm. Motion passed.
4. Treasurer’s Report:
5. Approval of Bills: A motion to approve the bills was made by Akery and seconded by Flowers. Motion passed.
6. Budget Review: Rach reviewed the budget.
7. Public Participation: No public participation.
8. Library Circulation Report: Rach reviewed the circulation report.
9. Old Business:
10. Copier Contract – The new copier is here. Some printing issues from patron computers but Rach’s husband is working on the troubleshooting for this.
11. Thrift Books account – Rach shared that there is a minimum of 12 boxes that have to be sent. UPS sends shipping labels so there is no cost to the library for sending them.
12. New Business:
13. Digitization website – This is up and running. The website is blairstown.advantage-preservation.com.
14. Policies – Rach shared that after looking at our policies some of them are missing important things in them. She will be looking them over and rewriting the ones that need additional information.
15. Strategic Planning – This is something that Rach will look at in the fall. SWOT Analysis – Strengths, Weaknesses, Opportunity, Threats
16. City Council for March – Flowers
17. Teri- Permanent Part time – A motion to approve Teri for permanent part time was made by Akery and seconded by Flowers. Motion passed.
18. Director’s Report: Upcoming programs – spring break – March 15th – lego competition, March 16th – board games, March 17th – Spy party, March 17th evening- Teen night, Dr Seuss party was good, Summer Reading Program update – crafts every Wednesday (9), Hansen’s, Blank Park Zoo, Grout Museum, Rich Brehmer (magic show), Darrin Crow, Family story time in the evening outside, ambulance, and firetrucks/firemen, Teen Summer Program – Teen Library Olympics, Adult programs – coupon programming, freezer meals, and professional organizer

The meeting was adjourned by President Smith.

Board Secretary, Lori Oberreuter