

## **Blairstown Public Library Board of Trustees Meeting Tuesday, August 10, 2021**

The regular meeting of the Blairstown Public Library Board of Trustees was held on August 10, 2021, at 6:00 pm. Members present: Therese Elliff, Carrie Smith, Kandee Kaiser, Mike Crow, Adam Colbert, Anthony Miller and Library Director Molly Rach

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Elliff and seconded by Crow. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes from the July 2021 meeting with correction was made by Colbert and seconded by Kaiser. Motion passed.
- D. Treasurer's Report
- E. Approval of Bills: A motion to approve the bills was made by Kaiser and seconded by Elliff. Motion passed.
- F. Budget Review: Rach reviewed the budget with the Board.
- G. Public Participation: None
- H. Library Circulation Report: Rach reviewed the circulation report with the Board
- I. Pending Library Legislation
- J. Library Trustee Training
  - a. Rach reviewed Chapter 7 of the 2021 Library Trustees Handbook
- K. Old Business
  - a. Brainfuse Help Now! (New resource from State Library)-Rach gave the latest updates on the newest resource from the State Library. Online training is available to Rach and staff beginning August 23rd.
  - b. Sauerkraut Days Float-Saturday, September 4th at 10am-We will meet at 9:15am to decorate float while we are in line.
  - c. BBQ Dinner Update-Rach updated board on meat (from Hy-Vee), as well as donations for other food items.
- L. New Business
  - a. Delta Variant-Rach notified the board that she is keeping an eye on the numbers and will adjust services as needed.
  - b. Library Closures: Saturday, September 4th for Sauerkraut Days-Rach asked that the library be closed for Sauerkraut Days festivities. A motion was made by Crow and seconded by Colbert. Motion passed.
  - c. Review Policies
    - i. Unattended Child Policy-A motion was made by Kaiser and seconded by Elliff. Motion passed.
    - ii. Patron Conduct Policy-A motion was made by Colbert and seconded by Crow. Motion passed.
    - iii. Holiday Closings Policy-A motion was made by Kaiser and seconded by Crow. Motion passed.
    - iv. Internet Policy-A motion was made by Elliff and seconded by Colbert. Motion passed.
  - d. Review Library Board Bylaws-A motion was made by Kaiser and seconded by Colbert. Motion passed.
  - e. Director Review-Rach handed out review forms to board members. Formal review to follow at September's board meeting.
- M. Director's Report: Director will be on vacation from Thursday, August 12th-Monday, August 23rd.

Respectfully submitted,  
Molly Rach