**Blairstown Public Library Board of Trustees Meeting**

**Tuesday, January 5, 2016**

The regular meeting of the Blairstown Public Library Board of Trustees was held on January 5, 2016, at 6:00 p.m.

Members present: Carrie Smith, Kandee Flowers, Anthony Miller, Beth Kimm, Butch Akery, Molly Rach, and Lori Oberreuter. Member absent: Steve Walter

A. Call to Order: The meeting was called to order by President Smith.

B. Agenda Approval: A motion to approve the agenda was made by Akery and seconded by Miller. Motion passed.

C. Minutes of Previous Meeting: Under approval of bills the Expandable Trust Account should say the Donation Account. A motion to approve the minutes was made by Miller and seconded by Flowers. Motion passed.

D. Treasurer's Report:

a. Approval of Bills: Rach reviewed the bills for the month. She also shared that the book sale money was deposited into our Donation Account.

b. Budget Review: Rach reviewed the budget.

E. Public Participation: No public participation.

F. Library Circulation Report: The Board reviewed the report.

G. Old Business:

a. City Council meeting sign up 2016 - sign up complete

b. Digitization -Rach shared the Seagate backup plus for library digitization system, she asked the Board about purchasing a small fire proof safe to keep items like this in for protection. A motion to approve the purchase of a small fire proof safe was made by Kimm and seconded by Akery. Motion passed.

H. New Business:

a. Monthly newsletters - available at the library, calendar of events, wondered about putting the newsletter on the local cable channel

b. New door counter and telephone - the existing door counter is no longer working. A motion was made by Flowers and seconded by Oberreuter to purchase a new door counter and telephone. Motion passed.

c. Funeral Leave - No wait time until funeral time can be taken.

d. January Book Sale - January 25th-30th, final weeding completed

Director's Report: Fun stuff going on in January: teen night-pizza and board games, adult coloring club, paper airplanes, the movie "Planes", and popcorn. Rach will begin finalizing Summer Reading Program.

The meeting was adjourned by President Smith.

Lori Oberreuter, Board Secretary