**Blairstown Public Library Board of Trustees Meeting**

**Tuesday, June 14, 2016**

The regular meeting of the Blairstown Public Library Board of Trustees was held on Tuesday, June 14, 2016, at 6:00 pm.

Members present: Anthony Miller, Beth Kimm, Butch Akery, Carrie Smith, Molly Rach, and Lori Oberreuter. Absent: Steve Walter and Kandee Flowers

1. Call to Order: The meeting was called to order by President Smith.
2. Agenda Approval: A motion to approve the agenda was made by Kimm and seconded by Akery. Motion passed.
3. Minutes of Previous Meeting: A motion to approve the minutes was made by Miller and seconded by Kimm. Motion passed.
4. Treasurer’s Report:
5. Approval of Bills: A motion to approve the bills was made by Akery and seconded by

Kimm. Motion passed.

1. Budget Review: Rach reviewed the budget.
2. Public Participation: No public participation.
3. Library Circulation Report: Rach reported that numbers are down a bit.
4. Old Business:
5. Director Annual Review: Board of Trustees turned in their reviews for Molly.
6. Collection Development Policy: Board looked over the new policy. A motion to approve the policy was made by Oberreuter and seconded by Akery. Motion passed.
7. New Business:
8. City Council for June: Beth Kimm
9. Budget Amendment for FY 15-16: Rach shared that the budget looks a little bit off. Money should have come out of the donation account throughout the year to cover certain purchases but Rach did not know this. Money will be moved from the donation account to cover the previous purchases.
10. Annual Reviews: Rach shared that she had completed Cathy and Teri’s reviews. She also shared that they are great staff that help out and are very creative. Cathy will be moved up to $12.50/hour.
11. Unattended Child Policy: Rach shared that she is having kids coming in for 2-3 hours at a time on a daily basis. She shared that she is worried about the library’s liability in this situation. Board along with Rach decided that the library needs a policy in place regarding this issue. Rach will work on getting a policy written for the Board to vote on.
12. New Board Members: Beth Kimm has decided to not continue on the Board. Rach also stated that we need to replace Steve also.
13. Director’s Report: Summer Reading Programs are off to a great start. Blank Park Zoo had 38 in attendance. Hanson Family had 31 in attendance. First craft had 16 kids attend. Tomorrows craft is making mini foosball games. Big kid/adult craft is Saturday. The Summer Reading Program has 4 different age groups that have registered participants: early literacy-10 kids, childrens-16 kids,

 teens-12, and adults-16.

The meeting was adjourned by President Smith.

Board Secretary, Lori Oberreuter