

Blairstown Public Library Board of Trustees Meeting
Tuesday, January 4, 2022

The regular meeting of the Blairstown Public Library Board of Trustees was held on January 4, 2022, at 6:00 pm. Members present: Carrie Smith, Adam Colbert, Janet Niebuhr, Mike Crow.
Absent: Kandee Kaiser, Therese Elliff, Anthony Miller

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Crow and seconded by Niebuhr. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes from the December 2021 meeting was made by Colbert and seconded by Crow. Motion passed.
- D. Treasurer's Report
- E. Approval of Bills: A motion to approve the bills was made by Crow and seconded by Colbert. Motion passed.
- F. Budget Review: Rach reviewed the budget with the Board
- G. Public Participation: None
- H. Library Circulation Report: Rach reviewed the circulation report with the Board
- I. Pending Library Legislation
 - a. Nothing new to report
- J. Library Trustee Training
 - a. Rach reviewed Chapter 12 of the 2021 Library Trustees Handbook:
- K. Old Business
 - a. State Library Intellectual Freedom Class.
 - b. The Blairstown Community Foundation provided \$2000 financial support for the AWE Learning Station:
- L. New Business
 - a. Possible Assistant Director Position. Discussion about staffing alternatives regarding hiring a new staff member or promoting a current staff member to learn additional duties with higher compensation.
 - b. New Board Member. Rach will contact a frequent library patron to replace Kandee Kaiser.
 - c. Nominate New Board Vice President. Mike Crow will serve as vice president. A motion to approve was made by Niebuhr and seconded by Colbert. Janet Niebuhr will serve as secretary. A motion to approve was made by Colbert and seconded by Crow. Motion passed.
 - d. Strategic Plan 2022-2027. The previous plan will be updated as many initiatives were postponed due to the pandemic and library closing to the public. A motion to approve was made by Colbert and seconded by Crow.
 - e. Budget FY 2023. A motion to approve was made by Crow and seconded by Niebuhr.

- M. Director's Report: None

Respectfully submitted,
Janet Niebuhr