

Blairstown Public Library Board of Trustees Meeting Tuesday, October 6, 2020

The regular meeting of the Blairstown Public Library Board of Trustees was held on October 6, 2020 at 6:00 pm.

Members present: Carrie Smith, Kandee Flowers, Therese Elliff, Adam Colbert. Absent: Mike Crow, Jodi Ballard, Anthony Miller

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Elliff and seconded by Flowers. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes was made by Flowers and seconded by Elliff. Motion passed.
- D. Treasurer's Report
 - a. Approval of Bills: A motion to approve the bills was made by Colbert and seconded by Elliff. Motion passed.
 - b. Budget Review: Rach reviewed the budget with the Board.
- E. Public Participation: None
- F. Library Circulation Report: Rach reviewed the numbers with the Board.
- G. Pending Library Legislation
 - a. None
- H. Library Board Training
- I. Old Business
 - a. BBQ Dinner Recap-We had our best BBQ Dinner to date, running out of food two hours into a three hour window. Rach noted that we made \$2,046.00. Money will be used for future programming endeavors
 - b. CARES Act Funding from State Library-Rach updated the board on the latest information from the State Library about funding. The library will be receiving a "cleaning kit," as well as a free online chat service to integrate with our website.
 - c. Disaster Planning-Rach is beginning work on a disaster plan for the library.
 - d. New Public Computers-Rach is continuing to integrate and work on adding software to new public computers. Discussion was also held about purchasing a new laptop for the Director.
- J. New Business
 - a. Orkin Contract-The city and the library have entered into a joint contract for pest control services with Orkin. They will come out once a month to spray for bugs. They also got rid of all of the wasp nests on the front of the building. Our portion of the bill will be approximately \$35.00.
 - b. New Copier Leasing Contract-Rach has been approached by Access Systems about renewing our copier lease and the possibility of getting a newer machine. They will be in touch after the first of the year.
- K. Director's Report: State Library's Annual Report is submitted for the year. Grab & Go bags are continuing to be put out for the kids with different STEM and craft activities. The library will be giving out special Halloween gift bags for the kids.

Respectfully submitted,
Molly Rach