

## **Blairstown Public Library Board of Trustees Meeting Tuesday, July 7, 2020**

The regular meeting of the Blairstown Public Library Board of Trustees was held on July 7, 2020, at 6:00 pm.

Members present: Carrie Smith, Anthony Miller, Adam Colbert and Mike Crow.

Absent: Kande Flowers, Jodi Ballard, and Therese Elliff.

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Miller and seconded by Crow. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes was made by Colbert and seconded by Miller. Motion passed.
- D. Treasurer's Report
- E. Approval of Bills: A motion to approve the bills was made by Crow and seconded by Miller. Motion passed.
- F. Budget Review: Rach reviewed the budget with the Board.
- G. Public Participation: None
- H. Library Circulation Report: Rach reviewed annual report for FY 2019-2020 with board. Numbers were obviously lower with closing because of COVID-19, but were not as bad as Rach initially thought.
- I. Pending Library Legislation
- J. Old Business
  - a. Phased Re-Opening Plan-Rach updated the plan and asked the board to formally approve it. A motion to approve the plan was made by Crow and seconded by Miller. Motion passed.
- K. New Business
  - a. BCCF Grant-The library received a grant for \$1,560.00 for new public internet stations.
  - b. State Library CARES Act Funding-Rach received information from the State Library that we will be receiving a Project & Disinfect Kit that will contain cleaning supplies and PPE. The library will also get Bold 360 chat service, which is a live chat service that can be linked through the library's website.
  - c. Disaster Planning and Preparedness-Rach is going to start working on a disaster plan for the library.
  - d. Director Evaluation-Board members were given evaluation forms for the Director and are due at the next meeting.
- L. Director's Report: Smithsonian Poster Exhibition-we are getting a new poster exhibition about the Women's Suffrage Movement. Summer Reading Program update-Summer Reading packets are going well and we are averaging about 20-25 packets per week right now. Staff Evaluations-Rach will be doing staff evaluations in the next month. Fall Programming-Molly and Brandon are working on more online fall programming.

Respectfully submitted,  
Molly Rach