

Blairstown Public Library Board of Trustees Meeting
Tuesday, February 6th, 2018

The regular meeting of the Blairstown Public Library Board of Trustees was held on February 6th, 2018, at 6:00 pm.

Members present: Carrie Smith, Anthony Miller, Jodi Ballard, Kandee Flowers, Molly Rach, and Butch Akery. Absent: Lori Oberreuter

- A. Call to Order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Ballard and seconded by Akery. Motion passed.
- C. Minutes of Previous Meeting: motion to approve the minutes was made by Ballard and seconded by Miller. Motion passed
- D. Treasurer's Report
 - a. Approval of Bills: A motion to approve the bills was made by Ballard and seconded by Akery. Motion passed.
 - b. Budget Review: Rach reviewed the budget with the board.
- E. Public Participation: None
- F. Library Circulation Report: Numbers are up from last month.
- G. Pending Library Legislation
 - a. State Funding
The funding will stay the same, but the state library will need to cover any increased costs in personnel salaries, contracts, or any other item out of the same amount of dollars.
 - b. House Bill 523
Any new devices we got that use the internet would have to have a filtering software downloaded onto it. But that will probably get funneled through.
- H. Old Business
 - a. 1,000 Books Before Kindergarten started last Thursday, February 1st.
 - b. Staff training went really well. Nice to have one on one with no interruptions.
 - c. Roof Repair- O'grady's is going to fix it when the weather gets nicer.
- I. New Business
 - a. A motion to approve the new employee vacation policy was made by Ballard and seconded by Akery.
 - b. Employee sick leave policy was reviewed. A motion to approve it was made by Ballard and seconded by Akery.
 - c. The Bereavement policy was reviewed and a motion to approve it was made by Akery and seconded by Ballard.
 - d. Erin is working on writing procedures for everything.
 - e. Creating a Culture of Learning Webinar was on 2/27/18. The board was welcome to sit in.
 - f. ILL fees- Raised from \$1.00 to \$2.00. Motion made by Ballard and seconded by

Miller.

J. Directors Report: February programming- Crafts with Cathy on Feb. 14th and blood drive on Feb. 8th, Molly applied for the program presenting at the ILA this year. Feb. 17th was the drive in movie with the Rec board at 6: 30.

Vice President, Kandee Flowers

A handwritten signature in black ink, consisting of a large, stylized initial 'K' followed by the letters 'F' and 'L'.