

Blairstown Public Library Board of Trustees Meeting Tuesday, December 7, 2021

The regular meeting of the Blairstown Public Library Board of Trustees was held on December 7, 2021, at 6:00 pm. Members present: Carrie Smith, Anthony Miller, Janet Niebuhr, Therese Elliff, Mike Crow. Absent: Kandee Kaiser, Adam Colbert

- A. Call to order: The meeting was called to order by President Smith.
- B. Agenda Approval: A motion to approve the agenda was made by Miller and seconded by Crow. Motion passed.
- C. Minutes of Previous Meeting: A motion to approve the minutes from the November 2021 meeting was made by Elliff and seconded by Miller. Motion passed.
- D. Treasurer's Report
- E. Approval of Bills: A motion to approve the bills was made by Crow and seconded by Elliff. Motion passed.
- F. Budget Review: Rach reviewed the budget with the Board
- G. Public Participation: None
- H. Library Circulation Report: Rach reviewed the circulation report with the Board
- I. Pending Library Legislation
 - a. Organized Book Banning Efforts/New Legislation: Rach shared with the board multiple articles about book banning efforts in schools and public libraries around the country. Rach also shared articles regarding two Iowa State Senators and their push for legislation to prosecute teachers and librarians for “pornographic” materials.
- J. Library Trustee Training
 - a. Rach reviewed Chapter 11 of the 2021 Library Trustees Handbook: It was noted that we need to draft a public participation policy for library board meetings.
- K. Old Business
 - a. Welcome New Board Member-Janet Niebuhr: Welcome Janet!
 - b. November Book Sale Recap: Rach noted that we made a little over \$400.00 from the book sale. She also mentioned that she thought sending a flyer to all of the local addresses helped get the word out.
 - c. AWE Learning Station: Rach has approached the Blairstown Community Foundation with a request of \$2,000.00 to help fund the cost of a new AWE Learning Station. She will not have an answer back until the end of the week. Board discussed what to do if the Foundation decided not to assist with funding. A motion was made by Crow and seconded by Elliff to fund the full amount of the literacy station from the library's trust fund if the Foundation does not help. Motion passed.
- L. New Business
 - a. Job Descriptions Review: Rach asked the Board to review jobs descriptions as part of duties for accreditation. A motion was made to approve the job descriptions as written by Elliff, seconded by Miller. Motion passed.
 - b. Incentives: Board discussed incentives for the staff. It was agreed to give all three staff members \$200.00 each.
- M. Director's Report: None

Respectfully submitted,
Molly Rach